

### Course Overview

**Number of Units:** 5 Units

**Estimated time:** 3 - 5 weeks or 9 - 15 hours

**OALCF Levels:** A1.2, A3, B3.1a-2a, B3.1b, C1.1-3

**Suggested Milestones:** 3 or 4, 14, 27, 28, 37

### Course Description

This course introduces learners to the idea of budgeting. Learners will find out how budgeting can help them achieve long-term security and still have money available for fun! This course covers understanding and using decimals, budget vocabulary, creating a budget and setting financial goals.

**Summary of activities:** Reading, Activities, Journals and Quizzes

### Unit 1: Working with Numbers

This unit is about working with money. When you spend your money, track your spending, or try to save your money for something special, you are working with numbers. This unit looks at the different ways numbers are expressed or formatted when we talk about money.

### Unit 2: Budgeting Vocabulary

In this unit you will learn about words that are used when budgeting. You will complete practice exercises to get familiar with these terms.

### **Unit 3: What is a Budget?**

In this unit you will learn what a budget is and the steps involved in creating one. A number of budget templates are provided for you to review and you will see that a budget doesn't have to be complicated. It basically means knowing how much money you take in and how much you spend over a certain time.

### **Unit 4: Financial Goal Setting**

Financial goal setting is about thinking of your future expenses and planning ahead. In this unit you will explore setting financial goals.

### **Unit 5: Creating a Personal Budget**

In this unit you will determine your wants and needs and develop a personal budget.